



RETURNED & SERVICES
LEAGUE OF AUSTRALIA

MERITORIOUS SERVICE MEDAL APPLICATION FORM

Name:

Sub-Branch:

IN CONFIDENCE

PLEASE RETURN TO RSL-SA STATE BRANCH OFFICE WHEN COMPLETED

CONDITIONS

The September 1982 meeting of the National Executive agreed to the concept of a Meritorious Service Medal as an honour over and above Life Membership. It is to be awarded only to those already holding Life Membership, who have had 30 years continuous membership and who have given 25 years outstanding service.

As the recommendation for Life Membership has already been endorsed by a general meeting of the Sub-Branch, the recommendation for the Meritorious Service Medal should be confined to a special meeting of the Sub-Branch Committee.

The success of an application not only depends on the information contained in the application form, but the quality and quantity of citations and references attached to the application form.

Completed application forms, together with supporting citations and letters of recommendation are to be forwarded to the CEO RSL-SA Branch, ANZAC House, Victoria Drive, ADELAIDE SA 5000 in an envelope marked 'Confidential'.

Presentation of Meritorious Service Medals will be made at the Sub-Branch by either the State President, CEO or their representative, with a formal representation at the next Sub-Branch Conference.

The Meritorious Service Medal comprises:-

- A medal which is worn on the right breast whenever Service Medals, decorations and awards are worn;
- A lapel badge in the form of a Life Member's badge surrounded by a laurel wreath which is worn by recipients in place of their previously awarded Life Membership lapel badge; and
- A certificate.

CITATION GUIDE

- Where possible please use the PDF live document to complete. If not use block letters if hand written.
- Offices held in any Sub-Branch should be listed, including dates, and the Sub-Branch identified.
- If there is insufficient space to include all information, please attach additional sheets.
- The decision to forward a nomination for the Meritorious Service Medal of The Returned & Services League of Australia to the National Executive for approval will be made by the State Board of the RSL-SA Branch and will be final.

CITATION

Personal Details

Title:	Given Names:	
Surname:		D.O.B:
Membership Number:	Date Joined League:	Date Life Membership:
Other Honours or Awards:		

1. Particulars of service rendered to the League. (Include state and sub-branch positions and dates)

2. Additional services rendered to the League. (Include welfare/pensions work, appeals, RSL sporting /youth activities, hospital/home visits and community representation).

3. Particulars of services rendered as a citizen. (Include kindrid organisations and other supporting factors).

Citations and references supporting the nomination must be attached to this form. The Awards Committee will be unable to consider the nomination if supporting documentation is not attached.

Declaration By Nominating Sub-Branch.

By resolution of the	Sub-Branch Special Committee
meeting held on the (date)	it is recommended that (nominee's name)
	be nominated for the Meritorious Service Medal
of the Returned & Services League of Australia	

Signed:

Signed:

President

Secretary

Date

Date

FOR OFFICE USE ONLY

Date of Receipt:
Recomendation of Awards Committee:
Recomendation of State Board:
National Certificate and Medals Issued: